

Implementing Order



Implementing Order No.: IO 3-47

Title: PROCESS FOR ALLOCATION OF SURPLUS AND OTHER FUNDS FROM BUILDING BETTER COMMUNITIES-GENERAL OBLIGATION BOND (BBC-GOB) PROGRAM

Ordered: 1/24/2012

Effective: 2/3/2012

AUTHORITY:

Section 5.02 of the Miami-Dade County Home Rule Amendment and Charter.

POLICY:

Resolution No. R-67-08, approved by the Board of County Commissioners (the "Board" or "BCC") on January 10, 2008, directed the Mayor or his/her designee to recommend a process to allocate surplus, premium, and other bond funds received from the sale of Building Better Communities General Obligation Bonds ("BBC-GOB"). This resolution also directed the Mayor or his/her designee to submit quarterly reports to the Board regarding such premium, interest earnings and surplus bond funds.

By the Board's approval of this IO, the Board acknowledges that: 1) the implementation of BBC-GOB projects is of paramount importance to the community's economy and quality of life, 2) the priority of the Board is to create a process that will accomplish the will of the voters by ensuring the timely completion of the projects and serve the County as a whole and 3) it is in the County's best interest to advance the BBC-GOB program as quickly as possible and minimize the risk of arbitrage by applying bond proceeds to those projects that are ready to move forward.

PURPOSE:

The BBC-GOB Program is a multi-year capital improvement program which will generate \$2.9 billion to fund more than 360 capital improvement projects at thousands of sites throughout the County over the next 15 to 18 years. Funding for these projects is secured through the periodic sale of general obligation bonds on an as-needed basis. This program is being administered by the Miami-Dade Office of Management and Budget (OMB). The following is the procedure for the allocation of the aforementioned BBC-GOB Program funds:

DEFINITIONS:

A. Building Better Communities – General Obligation Bond Funds ("BBC-GOB Funds")

- 1) Surplus Funds mean: Net Interest Income and Unused Proceeds;
- 2) Net Interest Income means: interest earnings on unspent bond proceeds that accrue from the time bonds are sold to the time the bond proceeds are spent, less administrative expenses and any arbitrage liability set-asides.
- 3) Premium Funds mean: the amount by which the price paid for a bond exceeds the bond face value.
- 4) Unspent Bond Proceeds mean: bond proceeds available because funded Projects for which the bond proceeds were allocated are not ready to move forward.

- 5) Unused Proceeds mean: bond proceeds or allocation not used because a project is completed for less than the authorized allocation or from the deletion or “significant modification” of a project by the Board.

The sources of funds described in 1-5 above shall be collectively referred to as “BBC-GOB Funds”.

Other Definitions

- 1) Acceleration means: the addition of a new project to the list of projects approved by the Board for funding from a specific bond sale. All accelerations shall require Board approval.
- 2) Budget Shortfall means: An estimated or actual deficiency in the funds required to complete a Project. The deficiency may be caused by a variety of reasons including, but not limited to, an underestimation in the original cost estimate, an increase in scope, unforeseen conditions, steep escalation in cost of materials or services or other increase in costs during project implementation.
- 3) Cash Flow Revision means: a revision to the cash-flow of a Project approved by the Board for funding from a particular bond sale, provided such Cash-Flow Revision does not increase the total allocation approved by the voters for that Project. Any such increase shall be approved by the Board. The subtotal of a bond question to be funded from a particular bond sale may be increased or decreased as a result of a Cash-Flow Revision. The Mayor or his/her designee is authorized to approve Project Cash-Flow Revisions which will be reported to the Board quarterly. In the event that a Project is expected to be de-funded or delayed as a result of a Project Cash-Flow Revision, prior Board approval is required before a Cash-Flow Revision is implemented.
- 4) New Project means: a project not included in Appendix A to the Authorizing Resolutions as of the effective date of this IO.
- 5) Projects mean: unless otherwise noted, “Projects” refers to projects identified as of the effective date of this IO in Appendix A to Resolution Nos. R-912-04, R-913-04, R-914-04, R-915-04, R-916-04, R-917-04, R-917-04 and R-919-04 (the “Authorizing Resolutions”), as each may be amended from time to time by the Board after a public hearing, respectively. Once a new project is approved for BBC-GOB funding as provided in this IO, this definition shall be deemed to include such new project.

USE OF FUNDS:

- A. Premium Funds – Premium Funds are part of the total \$2.9 billion authorized proceeds. They do not represent “new” funds to the bond program. Therefore, Premium Funds shall only be used to accelerate Projects and not to fund Budget Shortfalls in Projects, retire debt or fund New Projects.
- B. Unspent Bond Proceeds - Unspent Bond Proceeds shall be used to accelerate Projects as set forth in this IO.
- C. Surplus Funds - Surplus Funds may be used to accelerate Projects, fund Budget Shortfalls, fund New Projects but only after all Projects have been completed or when all the necessary funding for completion of all Projects has been identified to the satisfaction of the Board and retire bond debt, subject to BCC approval, as set forth in this IO.

PROCEDURE:

A. Accelerating Projects using BBC-GOB Funds

- 1) OMB shall work with stakeholders when a Project has been identified that was not included in the list of Board approved projects for a particular bond sale but are ready to move forward.
- 2) No Project will be de-funded or delayed as a result of an acceleration of another Project, if such Project is ready to proceed.
- 3) All accelerations shall require Board approval.
- 4) In the event that there are multiple Projects ready to proceed that exceed the available BBC-GOB Funds, OMB shall apply the evaluation factors included in Section E below.
- 5) The use of Surplus Funds to accelerate Projects shall be presented to the BBC/GOB Citizens' Advisory Committee (the "CAC") so it may advise the Mayor or his/her designee regarding such use of Surplus Funds as provided in Ordinance No. 05-70. If the CAC recommends the use of Surplus Funds for acceleration, such acceleration shall be approved by a majority vote of the Board members present. However, if the CAC does not recommend the use of Surplus Funds for acceleration, a two-thirds (2/3) vote of the Board members present shall be required to approve use of Surplus Funds to acceleration the Project(s).
- 6) The status of Net Interest Income and Premium Funds shall be reported to the BCC as part of each BBC/GOB Quarterly Report.
- 7) Project Cash Flow revisions will be done administratively. (see definition)

B. Funding Budget Shortfalls in Projects using Surplus Funds

- 1) Throughout the year OMB may become aware of Budget Shortfalls in Projects.
- 2) OMB will work with stakeholders of the Projects to determine if the application of Surplus Funds, complemented by other available non-bond related funds, as necessary, may be used to eliminate the Budget Shortfall.
- 3) OMB shall prepare recommendations to the Mayor or his/her designee on the application of Surplus Funds and other non-bond related funds to cover Budget Shortfalls in Projects.
- 4) In the event the need for Surplus Funds to cover Budget Shortfalls for multiple Projects exceeds the available funds, OMB shall apply the evaluation factors included in Section E below. The application of the evaluation factors shall be explained in the Mayor's or his/her designee's recommendation to the BCC on the use of Surplus Funds.
- 5) The Mayor's or his/her designee's recommendation regarding which Projects will use Surplus Funds to cover Budget Shortfalls shall be presented to the CAC so it may advise the Board regarding such use of Surplus Funds as provided in Ordinance No. 05-70. The advice of the CAC shall be included in the agenda item submitted to the BCC. In accordance with the Ordinance, all requests for the use of Surplus Funds shall be presented to the CAC prior to committee and BCC consideration.
- 6) The Mayor or his/her designee shall make recommendations to the BCC on the use of Surplus Funds for Budget Shortfalls on a case-by-case basis.
- 7) If the CAC recommends the use of Surplus Funds to cover Budget Shortfalls, such use shall be approved by a majority vote of the Board members present. However, if the CAC does not recommend approval of such use, a two-thirds (2/3) vote of the Board members present shall be required to approve use of Surplus Funds to cover Budget Shortfalls.

C. Adding New Projects to the program using Surplus Funds

- 1) Prior to adding a New Project to be funded using Surplus Funds in accordance with the process set forth in the Authorizing Resolutions, the Board shall consider the following factors:
 - a) All Projects have been completed or all the necessary funding for all Projects has been identified to the satisfaction of the Board.
 - b) The New Project is within the general scope of one of the eight voter-approved bond questions as determined by the County Attorney's Office.
 - c) The New Project is ready to proceed. Project readiness is established when a stakeholder has demonstrated that the New Project scope is completely defined, all the necessary remaining resources are in place or can be obtained and the project delivery system will start within the next 270 days or less.
 - d) The New Project shall be fully supported with adequate operational funds as demonstrated by the proposed stakeholder through the use of a business plan, pro forma and/or other supporting documentation as the County's professional staff may reasonably require.
- 2) The Mayor's or his/her designee's recommendation regarding the application of Surplus Funds to fund a New Project shall be presented to the CAC so it may advise the Board regarding such use of Surplus Funds as provided in Ordinance No. 05-70. The advice of the CAC shall be included in the agenda item submitted to the BCC. In accordance with the Ordinance, all requests for the use of Surplus Funds shall be presented to the CAC prior to committee and BCC consideration. If the CAC recommends the use of Surplus Funds to fund a New Project, such use shall be approved by a majority vote of the Board members present. However, if the CAC does not recommend such use, a two-thirds (2/3) vote of the Board members present shall be required to approve the use of Surplus Funds to fund a New Project.
- 3) The status of Surplus Funds and Premium Funds and the addition of any New Project shall be reported to the BCC as part of each BBC/GOB Quarterly Report.

D. Retiring bond debt using Surplus Funds

In the event no uses of Surplus Funds are identified, the Board, by the affirmative vote of a majority of those members present, may authorize the Mayor or his/her designee to apply Surplus Funds and/or Unused Proceeds to retire bond debt. If the CAC recommends the use of Surplus Funds and/or Unused Proceeds to retire bond debt, such use shall be approved by a majority vote of the Board members present. However, if the CAC does not recommend such use, a two-thirds (2/3) vote of the Board members present shall be required to approve use of Surplus Funds and/or Unused Proceeds to retire bond debt.

E. Evaluation factors to apply when the need for BBC-GOB Funds exceed available funds

The following evaluation factors shall be applied whenever the need for BBC-GOB Funds exceeds the available funds for the purpose listed above.

- 1) Does the Project or New Project have a positive impact on crime in the project area? (in accordance with Resolution No. R-67-08)
- 2) Does the Project or New Project have a positive impact on the poverty in the project area? (in accordance with Resolution No. R-67-08)
- 3) Does the Project or New Project have positive impact on the safety of a particular facility or area?

- 4) Does the Project or New Project have a positive impact on the housing needs in the project area?
- 5) Does the Project or New Project spur economic development in the project area?
- 6) Does the Project or New Project have a positive impact on the healthcare of the population of Miami-Dade County?
- 7) Does the Project or New Project have a positive impact on the environment of the County?

F. Reporting

- 1) The status of surplus funds, premium funds and unspent bond proceeds will be reported to the BCC as part of each BBC/GOB Quarterly Report.
- 2) Acceleration of approved projects will be recommended to the BCC by resolution as often as necessary.

WAIVER PROVISION:

If the CAC recommends waiver of the provisions of this implementing order, such provisions may be waived by an affirmative vote of a majority of the Board members present; provided, however, if the CAC does not recommend waiver of the provisions of this implementing order, a two-thirds (2/3) vote of the Board members present shall be required to waive the provisions of this implementing order.

SUNSET:

This Implementing Order shall sunset on January 31, 2018 unless extended by the BCC.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Mayor